CONDUCTING RESEARCH AT THE HILLINGDON HOSPITAL
NHS TRUST

The R&D Director must approve all projects for the Trust. This will:
- Enable the Trust to take responsibility for all research being undertaken
- Ensure that all R&D meets the Trust’s R&D Objectives
- Enable the R&D Office to maintain a data base & support inexperienced researchers
- Ensure all locally initiated projects are discussed fully and peer reviewed
- Advise and support researchers with the application of ethics approval

Before obtaining Trust approval Researchers Must
- Discuss / Gain approval of the Service Director / Manager
- Discuss staffing & clinical implications with appropriate professional leads, e.g. Pharmacy, Nursing, Pathology Medical staff
- Discuss / seek help / inform and submit protocol and time plan to the R&D Office

Trusts Approval Process
Before applying for ethics approval researchers must complete a project approval form and forward it along with the ethics application form to the R&D Manager / Facilitator. The R&D staff will log the project and then forward it to the R&D Director for approval, who will respond to you in writing.

All Researchers will need / have an understanding of the following:
- A contract of employment
- Health and safety issues relating to the project
- The Data protection act associated with research data
- The responsibilities associated with critical incidents, research misconduct and fraud
- To have addressed potential intellectual property rights issues
- Have their project logged on the National Research Register

For further information Please contact Gay Bineham R&D Manager or Avril Cook R&D Facilitator on 01895 279021
A copy of the Research Governance Framework for health and social care is available on the Internet – www.DOH.gov.uk or in the R&D office

August 2001
What is the Research Governance Framework?

In March 2001 the Department of Health published the Research Governance Framework for Health and Social Care. It defines the broad principles of good research governance and is key to ensuring that health and social care research is conducted to high scientific and ethical standards. The publication of the research governance framework is the first stage in a continuing process for promoting improvements in health and social care research across the board. It will help to enhance the contribution of research to the partnership between services and science. It sets standards, details responsibilities of the key people involved in research, outlines the delivery of systems and describes local and national monitoring systems. Proper governance of research is essential to ensure that the public can have confidence in and benefit from, quality research in the health and social care setting.

Who is it for?

All organisations in the Health and Social Care setting including the voluntary sector undertaking clinical and non clinical research.

What does it aim to do?

To set standards for good research practice: -

- Defines standards with respect to ethics, science, information, Health & Safety, employment, finance & intellectual property.
- Defines a mechanism to deliver those standards
- Describes the monitoring and assessment arrangements required

- Enhancing ethical and scientific quality
- Promoting good practice
- Reducing adverse incidents and ensuring lessons are learnt
- Preventing poor performance and misconduct

Defines who is involved in R&D including all those who:

- Participate in research
- Host research in their organisation
- Fund research proposals or infrastructure
- Manage research
- Undertake research

What will be monitored?

- The Trust’s project approval process
- Any agreement between the NHS and their partners
- Links between clinical governance and R&D
- Ethics Committee approval
- Recording Mechanism of adverse reactions
- Local Systems to detect fraud and misconduct
- Honorary contracts of employment for non trust staff
- Local mechanisms to ensure that all researchers understand the implications of
  1. Data protection act
  2. Health and Safety act
  3. Intellectual property rights
  4. Critical Incident and adverse reaction reporting
  5. Mechanism to detect research misconduct or fraud

The implications for the Trust and all researchers are detailed overleaf.

Improve the quality of NHS Research and safeguard the public: -